



**Method of Payment Form** - This form should be completed and included with electrical order forms  
**Fax forms to 702.385.1810**

## Dredging Summit & Expo 2023 July 18-20

Exhibiting Company Name:			BOOTH #:		
Street Address:		City:	State:	Postal Code:	
Phone #:		EXT:	Fax #:		
Print Name:		Signature:			
Contact's E-mail:		On-site Contact/Cell #:			

**We will be paying by:**     **Company Check**     **Credit Card**     **Wire Transfer**

**Check/ Bank Transfer instructions:**  
 No checks/bank transfers will be accepted after **6/27/2023**  
 When sending a check or bank transfer, it can take 14-21 days for notification from the bank to reach our office.  
 Payment received without order forms, backup or instructions as to what the payment applies to will be **returned**.  
 Check or Bank Transfer payments must have a credit card on file, please complete the credit card information at the bottom of this page.

<p><b>Bank FedWire Information:</b>          Bank of America, Nevada          Las Vegas, Nevada          ABA #026009593          Account #: 501012629871          Bank Swift Code BOFAUS3N</p> <p>Date Transfer will be sent: <input style="width: 80px; height: 20px;" type="text"/></p> <p>TOTAL AMOUNT SENT: <input style="width: 100px; height: 20px;" type="text"/></p> <p>* International wire transfers will need to include a \$25 bank processing fee.          ** Reference Show Name &amp; Booth number</p>	<p><b>Check Payment Information:</b>          Checks (<b>with original order forms</b>) mailed to:          MGM RESORTS INTERNATIONAL, BANK OF AMERICA - NEVADA          PO Box 748137          LOS ANGELES, CA 90074-8137</p> <p>Date check will be sent: <input style="width: 80px; height: 20px;" type="text"/></p> <p>TOTAL AMOUNT SENT: <input style="width: 100px; height: 20px;" type="text"/></p> <p>Make checks payable to: <b>MGM Resorts International</b>          Reference the name of Show &amp; booth number on the check &amp; include order forms.          Checks are required to be drawn on US Banks and in US Funds.          MGMRI will NOT accept personal checks.</p>
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**Third Party Agents:** For Exhibitors who have arranged for an Exhibit House or Third Party Agent to handle your display and pay for your services, MGMRI agrees to charge this Third Party Agent. However, this section must be completed by both the Exhibiting Company and their designated representative and both companies must submit credit card information. The Exhibiting Company is ultimately responsible for payment of charges.

Third Party Agent Company Name:

Third Party Agent Company Street Address:		City:	State:	Postal Code:
Phone #:		EXT:	Fax #:	
Print Name:		Signature:		
Contact's E-mail:		On-site Contact/Cell #:		

	<p><b>SERVICE TOTALS</b></p> <p>ELECTRICAL/LABOR/MATERIAL <input style="width: 80px; height: 20px;" type="text"/></p> <p>PLUMBING <input style="width: 80px; height: 20px;" type="text"/></p> <p>LIGHTING <input style="width: 80px; height: 20px;" type="text"/></p> <p><b>TOTAL DUE</b> <input style="width: 80px; height: 20px;" type="text"/></p>
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YOUR SIGNATURE DENOTES ACCEPTANCE OF ALL TERMS & CONDITIONS. MGMRI IS NOT RESPONSIBLE FOR TERMS & CONDITIONS AND/OR ORDER FORMS THAT MAY HAVE BEEN REMOVED PRIOR TO DISTRIBUTION. For Exhibitors who have arranged for an Exhibit House or Third Party Agent to handle your display and pay for services, MGMRI agrees to charge the Third Party Agent. The Exhibitor and their designated agent must both complete the Third Party Agent section of this form. All balances due must be settled prior to show close. Credits or refunds will not be issued on services installed as ordered even though not used. Please review all Orders and invoices prior to leaving show site. Read all forms thoroughly for instructions and conditions. By providing this fax number and/or email address and signing this form, Exhibitor gives permission to Trade Show Organizer and MGMRI to fax Exhibitor at this fax number or to email at this email address. Cancellations must be made in writing twenty-one (21) days prior to first day of general service contractor move-in to avoid a 50% cancellation fee. Refunds will not be given for orders cancelled less than seventy-two (72) hours prior to first day of general service contractor move-in.

<p><b>Please provide CVV Code:</b> <input style="width: 30px; height: 20px;" type="text"/> <input style="width: 30px; height: 20px;" type="text"/> <input style="width: 30px; height: 20px;" type="text"/></p> <p><b>*Required for any charges:</b></p>	<p><b>* Required Fields</b></p> <p>This credit card is authorized for all additional onsite charges</p>	<p><b>Additional Authorized Signers:</b></p> <p>Initials <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/></p> <p style="text-align: center;">2</p>	
*Cardholder's Name:		*Cardholder's Signature:	
*Cardholder's Billing Address:		*City:	*State:
		*Postal Code:	

<p><b>*CREDIT CARD NUMBER:</b> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/></p>	<p><b>*Card EXP DATE:</b> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/></p> <p style="text-align: center;">MM/YY</p>
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An MGM Resorts  
Luxury Destination

**ELECTRICAL** - include the EDLEN Method of Payment form with your order.

## Dredging Summit & Expo 2023

**July 18-20**

To receive up to a 30% discount on services, ORDER ON-LINE AT [www.mgmgrandexhibitorservices.com](http://www.mgmgrandexhibitorservices.com), it is secure, easy and provides immediate receipts! Or fax orders to 702.385.1810

Exhibiting Company Name:			BOOTH #:	
Street Address:	City:	State:	Postal Code:	
Phone #:	EXT:	Fax #:		
Print Name:	Signature:			
Contact's E-mail:	On-site Contact/Cell #:			

Exclusive Electrical services provided by:  
**ORDERING INSTRUCTIONS**



For questions call Edlen Electrical 702.385.6911  
or email [mgmgrand@edlen.com](mailto:mgmgrand@edlen.com)

**INLINE AND PENINSULA DELIVERY**

The cost of 120-Volt outlet(s) includes delivery to one location at the rear of inline OR peninsula booths. If you require the outlet(s) to be distributed to any other location(s), material and labor charges apply. There is minimum labor charges of (1) hour installation and (1/2) hour for removal. Complete and return the Electrical Labor Form along with a floor plan layout of your booth space indicating outlet location(s).

**DEDICATED OUTLETS**

For a dedicated outlet order a 20 amp outlet.

**ISLAND BOOTH DELIVERY 1 LOCATION**

Island booths that only need power delivered to one location incur (1) hour labor charge for installation & removal. Return a floor plan layout of your booth space indicating the outlet location with measurement and orientation.

**ISLAND BOOTHS DELIVERY  
MULTIPLE Locations**

Island booths that require power to be delivered to multiple locations within their booth space incur a minimum (1) hour labor charge for installation. The removal of this work will be charged a minimum (1/2) hour or (1/2) the total time of installation. Material charges will apply. Return a floor plan layout of your booth space indicating a main distribution point and all outlet locations with measurements and orientation. If a main distribution point is not provided, Edlen will deliver to the most convenient location.

**24 HOUR SERVICES**

Electricity will be turned on within 30 minutes of show opening & off within 30 minutes of show closing, show days only. If you require power at any other time order 24 hour power at double the outlet rate.

**CANCELLATIONS**

Credits will not be issued for services delivered and not used. See #16 & 17 of the terms page.

**IMPORTANT NOTE ABOUT PLACEMENT**

Arm lights must be mounted to a hard wall structure. Pole lights are placed at the side rail or rear of inline booth. Additional labor & material charges will apply for installation of pole lights in any other location than at the side rail or rear of in-line booths.

**TERMS & CONDITIONS**

Your signature denotes acceptance of all terms and conditions. MGMRI is not responsible for terms and conditions and/or order forms that may have been removed. Credits will not be issued for services delivered and not used.

**ELECTRICAL OUTLETS** Approximately 120V/208V A.C. 60 Cycle - Prices are for entire event

	RATE	X	QTY	or	QTY	=	TOTAL COST
			Show		24hrs/day		
			Hours Only		Double rate		
<b>120 VOLT</b>							
500 WATTS (5 AMPS)	\$158.00	X				=	
1000 WATTS (10 AMPS)	\$276.00	X				=	
1500 WATTS (15 AMPS)	\$326.00	X				=	
2000 WATTS (20 AMPS)	\$385.00	X				=	
<b>208 VOLT SINGLE PHASE</b>							
20 AMPS	\$660.00	X				=	
30 AMPS	\$757.00	X				=	
60 AMPS	\$959.00	X				=	
100 AMPS	\$1,403.00	X				=	
<b>208 VOLT THREE PHASE</b>							
20 AMPS	\$775.00	X				=	
30 AMPS	\$954.00	X				=	
60 AMPS	\$1,300.00	X				=	
100 AMPS	\$1,608.00	X				=	
200 AMPS	\$2,941.00	X				=	
<b>480 VOLT THREE PHASE</b>							
20 AMPS	\$1,686.00	X				=	
30 AMPS	\$2,014.00	X				=	
60 AMPS	\$2,634.00	X				=	
100 AMPS	\$3,463.00	X				=	
<b>TRANSFORMER(S) Boost 208 Volt to 230 Volt</b>							
	<b>RATE</b>	<b>X</b>	<b>Total Amps</b>	<b>=</b>	<b>TOTAL</b>		
Transformer (20 amp minimum charge)	\$4.00	X		=			
<b>ARM &amp; POLE LIGHTS - (Lights include power &amp; 1 hour labor for install &amp; removal of in-line booths only)</b>							
	<b>RATE</b>	<b>X</b>	<b>QTY</b>	<b>=</b>	<b>TOTAL</b>		
ARM LIGHT	\$194.00	X		=			
8 FT POLE LIGHT - 1 FIXTURE	\$194.00	X		=			
8 FT POLE LIGHT - 2 FIXTURES	\$255.00	X		=			
<b>ELECTRICAL LABOR</b>							
	<b>RATE</b>	<b>X</b>	<b>QTY</b>	<b>=</b>	<b>TOTAL</b>		
ST (Mon-Fri, 8am-4:30pm, excluding holidays)	\$106.00	X		=			
OT (Mon-Fri, 4:30pm-8am, Sat, Sun & holidays)	\$212.00	X		=			
<b>Total</b>							<u>                    </u>

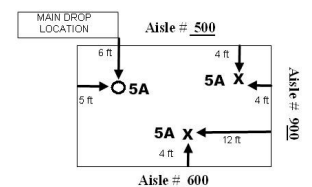
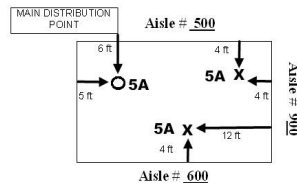
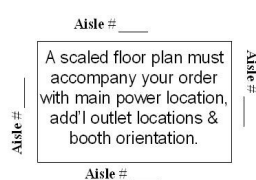
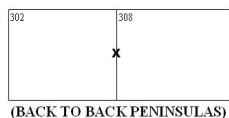
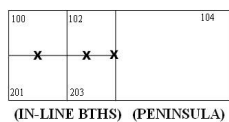
## ELECTRICAL/LIGHTING TERMS AND CONDITIONS

### ORDER ON-LINE AT [www.mgmgrandexhibitorservices.com](http://www.mgmgrandexhibitorservices.com) - SECURE, EASY & IMMEDIATE RECEIPTS!

- 1 Order with payment and floor plan (for island booths or any booths or any booth requiring distribution of electrical services) must be received no later than 21 days prior to show opening. Orders faxed or mailed without payment & required floor plan will not be guaranteed advance rates. Orders received after the deadline date will be charged at the show rate. A purchase order or photo copy of a check are not considered valid forms of payment for securing the advance rate.
- 2 In the event order totals are calculated incorrectly, Edlen reserves the right to make the necessary corrections & charge the corrected amount. Exhibitors will be notified by email or fax of any such corrections.
- 3 Outlet rates listed include bringing the services to one location at the rear of in-line & peninsula booths.
- 4 Outlet rates listed **do not** include the connection of any equipment, special wiring, or distribution of the outlets to other locations within the booth space. Distribution to all other locations regardless of booth type require labor and is performed on a time and material basis. Exhibitors are invited to contact the local Edlen office to discuss any additional costs that may be incurred.
- 5 A separate outlet must be ordered for each location where an electrical service is required. 5 amps or 500 watts is the minimum amount of power that can be ordered for any one location. If you require a hoist a separate electrical service must be ordered for your motor power.
- 6 Island booths - If a floor plan showing main power location is not submitted to Edlen prior to our first move-in date, Edlen will deliver the power to the most convenient location.
- 7 Labor rates are based on current wage scales & are subject to change in the event of a wage increase after rates have been published. A minimum charge of (1) hour labor will apply for all installation work. The removal of this work will be charged a minimum of 1/2 hour or 1/2 the total time of installation.
- 8 Edlen employees are authorized to cut floor coverings when essential for installation of services unless otherwise directed.
- 9 Edlen is the exclusive provider of all material & equipment used in the distribution of temporary electrical services throughout the exhibit hall including the exhibitor's booth space. This material is provided on a rental basis ONLY & remains the property of Edlen. It shall be removed only by Edlen employees.
- 10 Any extension cords or power strips should be ordered at the service desk. Credit will not be issued for unused items.
- 11 Standard wall & other permanent building utility outlets or sockets are not part of a booth space & may not be used by exhibitors unless electrical services have been ordered through Edlen.
- 12 All equipment regardless of source of power, must comply with federal, state and local codes. Edlen reserves the right to inspect all electrical devices and connections to ensure compliance with all codes, for which labor charges can be incurred. Edlen is required to refuse connections where the Exhibitor wiring or equipment is not in accordance with electrical codes.
- 13 All electrical equipment must be properly tagged & wired with complete information as to the type of current, voltage, phase, cycle, horsepower, etc., required for operation.
- 14 All Exhibitors' cords must be a minimum of 14 gauge, 3 wire and grounded and cannot be used under carpet or concealed on the ground. Two (2) wire extension cords are not allowed. All exposed, non-current carrying metal parts of fixed equipment which are liable to be energized, shall be grounded.
- 15 Payment in full must be rendered during the event. Exhibitors ARE NOT billed for services provided. Services may be interrupted if payment is not received.
- 16 Credit will not be given for services installed and not used. To avoid a 50% cancellation fee, written cancellation notice must be received by Edlen twenty-one (21) days prior to general service contractors move-in. Except sales tax, Edlen will not refund overpayment in amounts less than \$50 unless specifically requested in writing.
- 17 Claims will not be considered or adjustments made unless filed in writing by Exhibitor prior to the close of the event.
- 18 Exhibitor holds Edlen harmless for any and all losses of power beyond Edlen's control, including, but not limited to, losses due to utility company failure, permanent power distribution failure, power failure caused by vandalism, faulty Exhibitor equipment or overloads caused by Exhibitor.
- 19 It is agreed that in the event it becomes necessary to turn this matter over to an attorney for collection, or to file a lien, or foreclosure, or otherwise, Exhibitor will pay all attorney fees or applicable agency fees.
- 20 By signing the order and/or the Method of Payment form, exhibitor hereby agrees to all terms & conditions on the order form.

### COMMONLY ASKED QUESTION - WHERE WILL MY OUTLET BE LOCATED?

Outlets are located as depicted below for inline & peninsula booths. All other locations require labor on a time & material basis. Exhibitors with hard wall booths must make arrangements with Edlen to bring power inside the booth on a time & material basis.



For questions please call Edlen Electrical 702.385.6911 or email [mgmgrand@edlen.com](mailto:mgmgrand@edlen.com)



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Exhibiting Company Name:			BOOTH #:	
Street Address:		City:	State:	Postal Code:
Phone #:	EXT:	Fax #:		
Print Name:		Signature:		
Contact's E-mail:		On-site Contact/Cell #:		

Exclusive Electrical services provided by:



**For questions call Edlen Electrical**  
**702.385.6911 or email**  
**[mgmgrand@edlen.com](mailto:mgmgrand@edlen.com)**

**ELECTRICAL JURISDICTION** - The work described below falls within the jurisdiction of the electrical union & cannot be performed by any other union, I&D house or exhibitor. Please feel free to contact our office for clarification of scope of

**ELECTRICAL LABOR IS REQUIRED FOR THE FOLLOWING WORK**

- |   |   |
|---|---|
| <ol style="list-style-type: none"> <li>1. Electrical distribution under carpet or concealed</li> <li>2. Connection of all 208V or higher services</li> <li>3. Hardwiring of any electrical apparatus</li> <li>4. Condor lift for installation of electrical signs &amp;/or rotators under 200lbs.</li> <li>5. Assembly &amp; hanging of all ground supported static lighting &amp; truss</li> </ol> | <ol style="list-style-type: none"> <li>6. Overhead power distribution</li> <li>7. Assembling &amp; rigging of overhead signs under 200lbs.</li> <li>8. Forklift for installation of electrical headers &amp;/or light boxes</li> <li>9. Installation, removal, maintenance &amp; repair of all portable electrical wiring &amp; electrical equipment</li> <li>10. All electrical equipment, lighting fixtures &amp; any electrical apparatus that requires electrical &amp; mechanical fastening to the exhibit or display</li> </ol> |
|---|---|

**POWER DISTRIBUTION - PLEASE PROVIDE THE FOLLOWING INFORMATION**

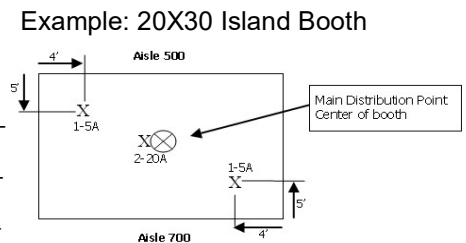
1. Floor Plan layout of your booth space:
  - A. Floor plans must include exact outlet locations with dimensions or be to scale.
  - B. Floor plans must reflect booth orientation. Please note surrounding booth or aisle numbers.
  - C. Power comes from the floor. Identify the main distribution point where power will be delivered/distributed.
2. Date you will begin building your booth \_\_\_\_\_  
Estimated time \_\_\_\_\_
3. Show Site Contact with authority to make additions or changes to your order:
 

Contact Name \_\_\_\_\_

Contact Company \_\_\_\_\_

Contact Cell # \_\_\_\_\_

Contact Email \_\_\_\_\_
4. Credit card information must be on file before any labor begins in your booth space. Please provide this information on your electrical order form.



**ELECTRICAL LABOR/LIFT RATES & RULES**

Please be advised that labor start times cannot be guaranteed. If no time is provided, work will be performed on a first-come first-serve basis. A representative must come to Edlen's Labor Desk prior to each individual labor call to confirm that booth is ready for such labor. If labor is dispatched at the requested time & no "exhibitor supervisor" is available, a minimum 1/2 hour labor charge per electrician will apply. A minimum labor charge of 1 hour will apply per man for installation. Dismantle time will be calculated at 1/2 of the total installation time.

- LABOR RATES** Straight time.....\$106.00 per hour  
Monday-Friday 8:00am - 4:30pm, excluding holidays
- LABOR RATES** Overtime.....\$212.00 per hour  
Monday-Friday 4:30pm - 8:00am, all day Saturday, Sunday & holidays
- LIFT RATES** Lift.....\$227.00 per hour  
Lift charges will apply for all overhead work such as power or data cable distribution overhead, hanging signs, etc. Lift cost does not include operator.

**CREDIT CARD INFORMATION MUST BE ON FILE BEFORE ANY REQUESTED LABOR IS PERFORMED**